

## Winsys Features:

#### **Customer Orders:**

Winsys employs a centralized window for working with orders. The customer orders function allows you to insert new orders and to edit and view all orders on file, including the ability to "drill down" to view individual line items within orders. When adding or viewing orders, there are numerous options and time-saving automatic features at your disposal, including:

- Easy point and click product selection. Free order entry from the need to learn product numbers or special codes.
- Pricing is automatic and may be custom designed for each dealer.
- Automatically include size or side dependent options such as locks and hinges.
- Dealer special requests and needs are retained by Winsys and are automatically included in the order, regardless of product type or any special options.
- Enter sizes by decimal or fractions.
- Flexible sizing options: use rough opening sizes, finish sizes, or cutbacks per product, per order.
- Easily apply deposits at order entry time. Proper accounting entries are made automatically.
- Job estimates may be entered in the same manner as a regular order. Winsys will prepare a Bill of Material and a complete profit and loss analysis for the order, retaining the information so that when a bid is accepted, you simply reclassify the order. No rekeying!
- Access and place orders from stock inventory without leaving order entry.
- Enter projected orders to help determine inventory requirements.

- Include miscellaneous parts and charges with an order. Any part in raw inventory can be sold retail if you choose.
- Automatically print and/or fax confirmations to your dealers.
- Enter multiple product units (twin, triples, etc.) without being a mathematician.
- Allow special discounts and "what if" capability during order entry, including percentage based and dollar discounts.
- View order revision history; all order edits are recorded automatically, allowing you to see who changed what, and when.

## Backlog and Scheduling

Take control of your product backlog and scheduling with a comprehensive set tools for searching, organizing, and scheduling.

- Winsys gives you the ability to display, manage, schedule or print your backlog by virtually any category or sequence you may need. Within your query results, you have the ability to inquire on the status of any order including, with a few simple mouse clicks, the current status of each line item on the order.
- Schedule your production and shipping from the backlog: Quickly find all the
  unscheduled orders in your system, marked them with a mouse click, then schedule them
  for production or shipping.
- To see the big picture, Winsys provides you with a schedule calendar which reports the scheduled volume of production and shipping for each day of the month. If you elect to view the detail for a particular day, a few simple clicks will quickly reveal the status of an individual order or line item.
- Monitor your production on a real-time basis: Completed production counts are available instantly through our integrated bar code system.

## **Factory Worksheets**

Winsys generates the paperwork (or terminal displays) for production work stations such as saws, welders, balancing, assembly, quality control, and shipping, among others. Our fully customizable scheme allows you to control what stations/processes get what information for which products. You may choose to use existing paperwork formats, or create your own.

- Use production schedules set in the backlog to produce lots (batches) of orders, or select individual orders.
- Print product labels, bar code labels, lot reports and station paperwork in one process.
- Go paperless: all workstations are capable of supporting terminal display.

# Shipping

Winsys organizes your shipping by linking order and scheduling information together within one function. Within the shipping function, Winsys provides features designed to improve load accuracy, timeliness, and to provide loaders and drivers with the information they need to be successful.

- Easily view orders to be loaded, including individual line items.
- Quickly check the completion status of individual windows for a given load, allowing you to take the necessary steps to insure orders are completed for timely shipment.
- Assign delivery sequences, add and remove stops, and include driver directions for each destination.
- Assure accurate loads via our bar code system: Loaders scan products as they are loaded
  and Winsys will verify that they belong on the load (loaders get a distinct beep if product
  doesn't belong on the load) and dynamically update the list of items yet to be loaded.
- Print reports for staging, loading, manifests, itineraries, stop summaries, and incomplete orders.

# Invoicing

Generate invoices efficiently and accurately through tight integration with your backlog and shipping schedule. You can choose to create invoices for individual orders, miscellaneous items, or complete truck loads.

- Display the orders for final review.
- Print the customer invoice.
- Apply all appropriate sales tax.

- Set up Accounts Receivable for each Invoice.
- Establish a History record for each Order.
- Relieve Raw Inventory.
- Make all appropriate Accounting Entries.

#### Accounts Receivable

Winsys features a complete, easy to use Accounts Receivable system that will minimize your cash posting time, while giving you greater control over dealer account information and reporting.

- Postings will make all appropriate accounting entries.
- Invoices are transferred into Accounts Receivable automatically.
- Payments may be applied toward individual orders, or blanket applied to all open invoices.
- Payments received from corporate customers can be applied to individual stores automatically.
- Calculate cash discounts automatically.
- Post adjustments.
- Post revisions.
- Post deposits or any other unapplied cash.
- Post invoices for unapplied cash.
- Apply interest charges automatically.
- Easily display dealer credit and aging information, including recent order and payment history, as well as exposure.
- Print customer statements.
- Print cash journals for daily deposit reconciliation.

• Print/review an extensive set of reports: Aged trial balance, detailed collections, and deposits on file.

#### **Order History**

Do away with time consuming file cabinet searches for invoiced orders. Winsys retains detailed perpetual history records for all invoiced orders.

- At any time you can inquire into the history file by order or invoice number, dealer name, customer name, or a custom defined sort.
- View general order information, invoice details, and commission information.
- Quickly drill down to see order details: individual line items and prices, quantities, and sizes, as well as miscellaneous parts and charges, and customer notes.
- View cut formulas as they existed at the time the order was invoiced, including multipliers, adjustments, and actual part sizes for all relevant materials such as lineals, glass, and screens.
- Print an invoice history report for any dealer, for any range of order numbers or period of time.
- Easily export invoice history data to Excel for analysis.

#### **Inventory Management**

Better view, track, and manage your inventory with the Inventory Management features provided by Winsys. Many of these features automate critical processes, while others supply you with the information needed to make accurate decisions that improve your bottom line.

- Automatically maintain perpetual inventory: Winsys tracks receipts and relieves materials as part of its regular functions.
- View your entire inventory and important related details from one location in the system, including on-shelf, work in process, and finished goods quantities.
- Inventory requirement analysis: Winsys calculates your inventory needs by analyzing customer orders on file, all work in process, all inventory on order, and all finished goods, then determines the inventory required according to acceptable percentages you set.

- Prepare/print purchase orders from within the system and have them automatically faxed to your vendor.
- Maintain multiple vendors and prices for the same part.
- Receive inventory: inventory quantities are updated automatically, and the appropriate accounting entries recorded.
- Supports deferred receipt: make inventory available to the plant without having an invoice.
- Maintains price history file for each vendor and inventory Item.
- Maintain a finished/stock window inventory that is readily available at order entry.
- Physical inventory functions.
- Accounts Payable entries made to G/L when received.

#### **Product Files**

Winsys is designed to be flexible according to your needs, and as a result, allows you to determine the number of products and related pricing schedules in your system, and to choose how they are used.

- Maintain an unlimited number of products.
- Maintain an unlimited number of parts per product .
- Share a Bill of Material between multiple models.
- Share pricing schedules between multiple products.

## **Customer Pricing**

Customize your pricing system to meet your needs with the powerful tools provided by Winsys. With Winsys, you can:

• Have unlimited price schedules.

- Have unlimited "dealer special" prices.
- Have unlimited discounts per product/dealer combination.
- Price down to the option level.
- Price by finished or opening size.
- Have automatic color upcharges.
- Have multiple schedules per product/dealer.
- Create united, opening, exact, square foot, and user defined formula driven prices.
- Export any price schedule to Excel for modification with the click of a button. Modified schedules can be automatically merged back into Winsys.
- Easily view, edit, and delete schedules from a central location using methods common throughout the system.
- Create a single schedule and apply it to multiple products.

#### Accounting

Winsys allows you to quickly access and export accounting data generated by double-entry recording functions, including accounts receivable, order deposits, physical inventory activity, and general ledger accounts such as specified products and order types. The Winsys accounting function also allows you to:

- Inquire into General Ledger activity using a variety of filters and parameters, including a specified date range, account number, JV number, order number, and invoice number.
- Print activity detail and summary reports.
- Export monthly activity data to your General Ledger accounting system such as Real World, Acc Pac, Macola, and Peach Tree. Standard ASCII export is also available. If you use a currently unsupported accounting package, we will write an export interface and integrate it into the system.

## Security

Winsys has full password protection at both the system level and the function level. When users

are added, the system administrator has the ability to decide what features and areas of the system a user has rights to.

#### E-mail

Improve your internal communication: Winsys provides its users with full system e-mail capability by integrating with Microsoft Mail.

- Any authorized user can send messages to another user at any time, including attachments.
- Users are automatically notified when they receive mail.
- Generate automatic messages that notify purchasing about orders that require outside purchases.
- Generate automatic messages that notify purchasing when inventory needed for an order is received.
- Generate automatic messages that notify accounting when dealer credit limits are exceeded.

## Reports

Winsys provides its users with a catalog of more than 60 different preconfigured reports that give you the ability to monitor, analyze and otherwise be informed about the operations of your business. A small set of examples include:

- Backlog Information: Print and view reports using more than 1400 different parameter combinations to produce detailed information about orders, including age, completed quantities, scheduled ship and promised dates, among others.
- Shipping Information: Incomplete orders for a scheduled shipment; loading manifests with assigned sequences and detailed order information, including completion status; driver's manifests with detailed product and dealer information, including directions.
- Inventory Information: Detailed raw materials inventory with part descriptions, quantity on hand, last cost, last physical inventory date, and more; detail and summary of inventory costs; model usage of a given inventory item; and many more.
- Our current catalog of reports represents ten years of writing reports to meet the needs of

our customers. We will gladly write custom reports for your outside communications, such as invoices, confirmations, purchase orders, etc. Additionally, you can create your own reports, as Winsys data is available to any third party reporting software that supports ODBC data sources.

## Customizable System Profile

Winsys employs a system profile of more than 100 customizable fields that allow you to configure the system to your unique needs. Configurable options include, but are not limited to:

- Accounting: chart of accounts insert, edit and delete general ledger account numbers and descriptions; default account assignments - easily set a/r, sales, cost of sales, and inventory account numbers; currency configuration - choose U.S., Canadian, or both, set exchange rates and account numbers.
- Customer Orders: Set default values for information entered at order entry, including warranty terms, shipping lead times, fraction or decimal order method, finish or opening sizing, and estimate costing method (highest or last cost).
- Inventory: set general parameters such as receiving method, costing method, and standard product colors.
- Factory Paperwork: choose paper work formats, labeling formats, equipment interface controls, and more.
- Other customizable functions include invoicing, accounts receivable, price schedules, users and passwords, sales tax, holiday schedule, printer control, and shipping.

#### File Maintenance

Virtually all static information is your data to use as you choose. Winsys does not restrict you to a maximum number files or records you can have, nor do you need our assistance to make changes; feel free to revise or add to your information at any time without our intervention.

- Model/Product information: edit descriptions, included options, size and side dependent options, and miscellaneous information.
- Cut formulas: create and edit cut formulas for all of your products.
- Pricing information: create, edit, and delete pricing schedules.

• Dealer Information: add dealers, edit dealer shipping, financial, pricing, and commission information, and set order entry alerts.

### Lot Processing

Winsys provides an easy to use lot processing function for putting orders into production. Lot processing requires minimal manual effort; whoever is responsible for processing need only to take several simple steps to produce all the needed shop paperwork and labels, assign production sequences, create cut lists, and commit inventory to work in process. Additionally, in the lot processing function you can:

- Select for production individual orders, or groups of orders previously scheduled in the backlog function.
- Display orders and individual line items within an order, complete with product numbers, quantities, and descriptions.
- View a Bill of Material for lots that have been processed, with specific details of material sizes, usage, and location.

# Bar Code System

Winsys gives you real-time information about your orders through an integrated bar code system. Bar codes are printed with product labels, allowing you to track individual items from manufacturing through shipping.

- In the production process, items are scanned as they are completed. An item's completion status is immediately available throughout the system, including the backlog, and the schedule calendar, allowing you to easily monitor and report plant productivity.
- Additionally, when an item is scanned as complete, inventory associated with the item is transferred from work in process to finished goods (with appropriate accounting entries made) automatically.
- Shipping functions use bar code information in two ways: First, the bar code system lets loaders know what items from a given scheduled load are completed, which allows problem orders to be resolved before loading time. Second, individual items from a scheduled load must be scanned as they are loaded. The list of items yet to be loaded is updated with each product scanned. Additionally, loaders receive an audible alert if they scan a product that does not belong on the load. Both functions help verify the accuracy and completeness of the load.

## **Equipment Interfaces**

Winsys interfaces with most of the major equipment vendors' hardware, including glass cutters, saw positioners, welders, and corner cleaners. If the interface you need is not currently available in Winsys, it will be provided at no extra cost.

# Linear Cut Optimizer

Winsys features an unique integrated linear cut optimizer designed to maximize material yield. Key features of the Winsys optimizer include:

- On the fly optimization. Users are not locked into predefined cut lists or required to begin with fresh stock lengths, as optimization is done on the local machine after appropriate scrap material is used.
- Efficient scrap use: Operators may use scrap materials before generating cut lists.
- Adjustable stock lengths and acceptable yields: Authorized users may change the stock length of a part when necessary, and the acceptable yield percentage may be raised or lowered, all from within the optimizer function.

#### Other Items

- Winsys is a SYSTEM you license for one price with no add on charges or upgrade fees.
- Technical Support is available to you during normal business hours, free of charge, via a toll free 800 telephone number. Your concerns are addressed promptly by a human: no switchboards, no computer answering system, just one-on-one personal service.
- Continual real world product improvement: If you have a suggestion for a new feature in Winsys that would be beneficial to all users, we will incorporate the feature and make it available no additional cost.